



This newsletter will show you how you can move beyond PDF creation, and learn about the powerful features [Adobe Acrobat](#) has to offer.

## TIPS & TECHNIQUES

### Use Acrobat to set the initial view of a PDF when it is opened.

Provided by Clint Funk, Adobe Acrobat Product Consultant

#### Here's how:

Open the PDF in Acrobat Standard or Professional.

1. **Go** to File > Document Properties > **Click** on the Initial View tab.
2. **Set** what should be shown when the PDF is opened (Page Only, Bookmarks, Pages Panel, Attachments, Layers).
3. **Set** the Page Layout.
4. **Set** the Magnification (recommended magnification is 100%).
5. **Set** Window Options if desired (controls how the PDF's window will appear). Use Full Screen mode for a slideshow.
6. **Set** User Interface Options if desired.
7. **Click** OK and **Save** the file. The next time the PDF is opened the initial view settings will appear.

## NEWS

Adobe [Acrobat 7.0](#) is now available. Learn more about it today.

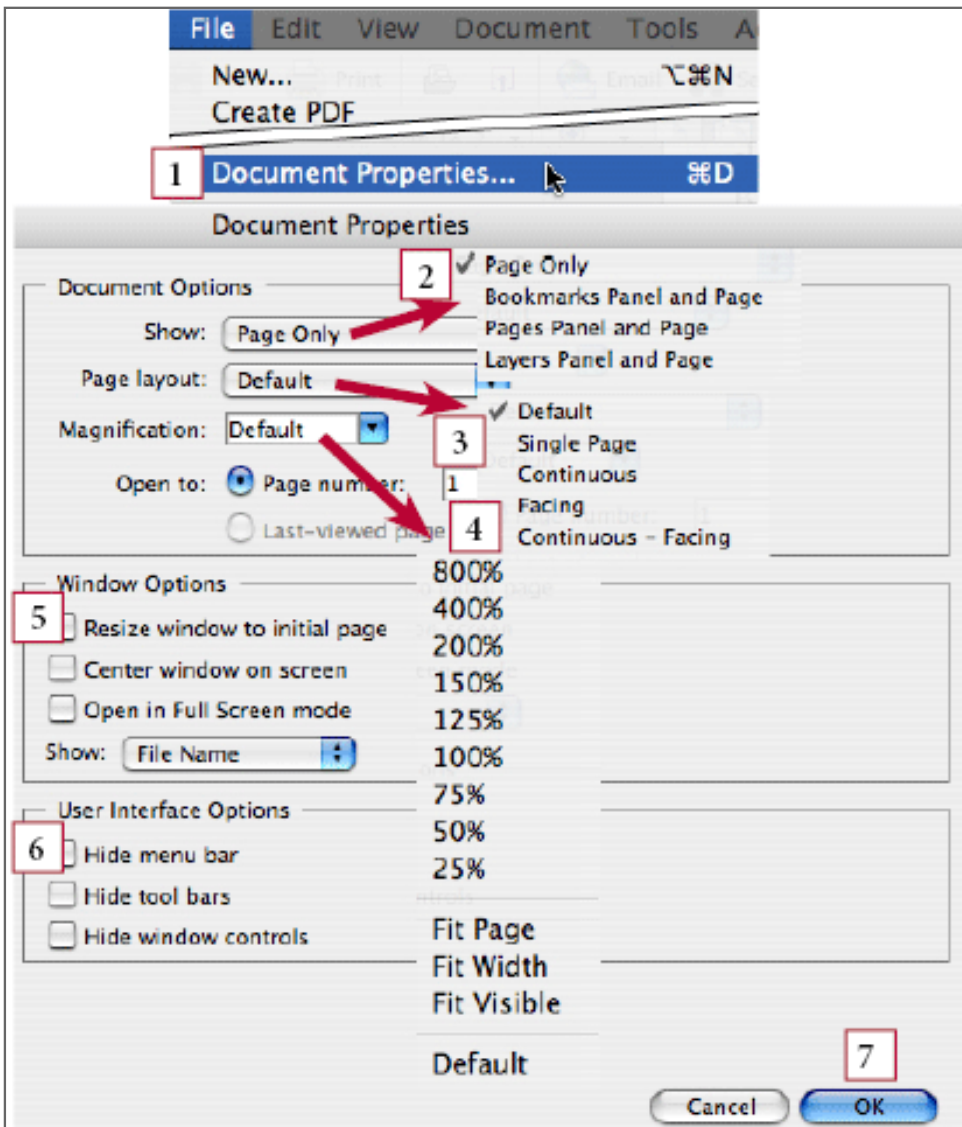
New Horizons and Adobe Systems present: Introduction to Acrobat 7.0 seminar series – Document Management and Workflow Processes. Join us for a one hour education-based seminar showcasing the just released Acrobat 7.0. [Register Now](#).

Back issues of [The Power of Adobe Acrobat Newsletter](#) are available at Planet PDF.

## BONUS TIP

Check out the following Tips and Tricks posted at [Planet PDF](#):

- Using Bookmarks to open files and other tricks
- Sending a PDF for an Email Review
- Adding a PDF Stamp Comment



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