

This newsletter will show you how you can move beyond PDF creation, and learn about the powerful features Adobe Acrobat has to offer.

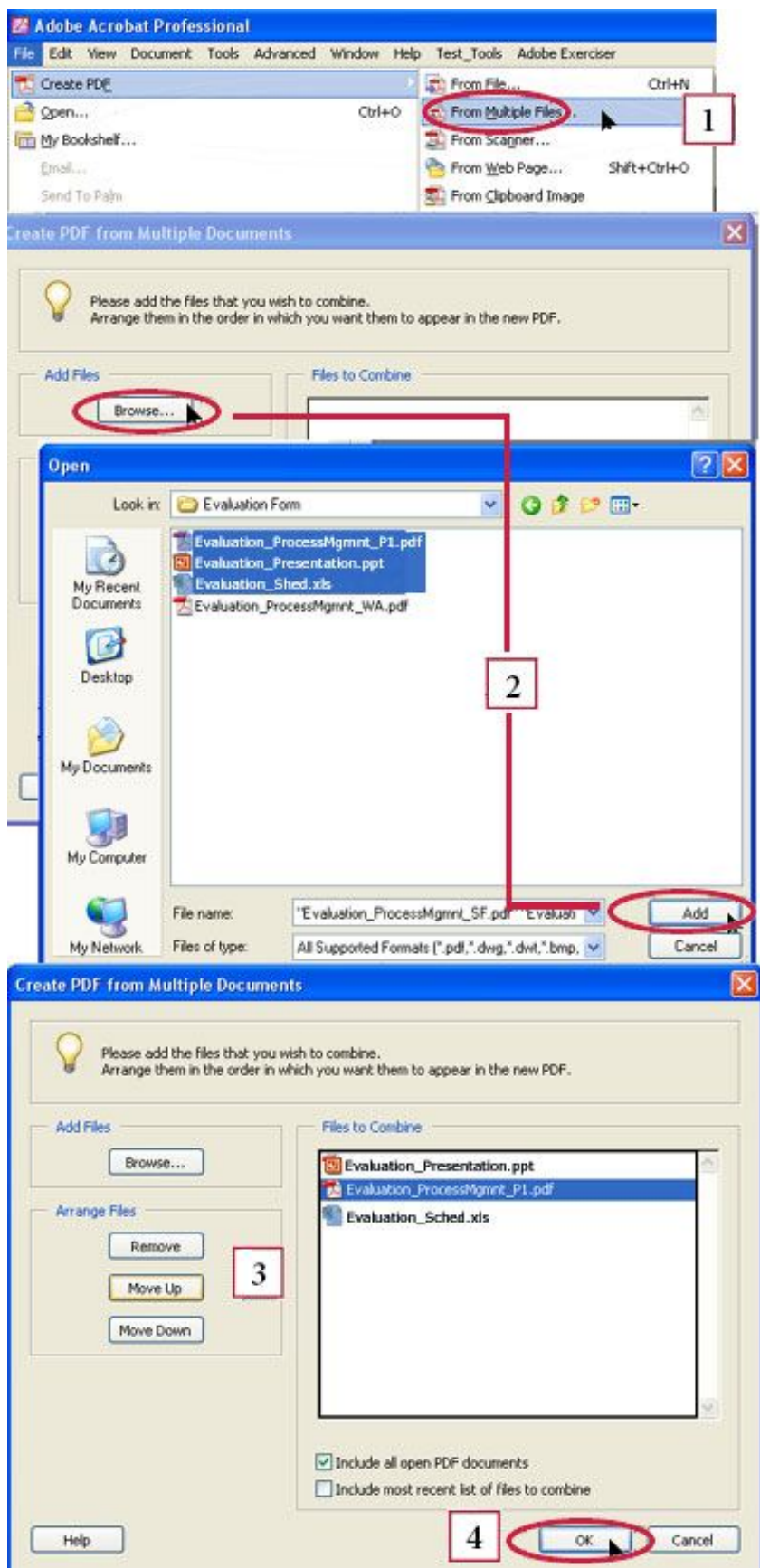
TIPS & TECHNIQUES

Use Acrobat to combine multiple files into a single, searchable Adobe PDF.

Here's how:

Open Acrobat Standard or Professional.

1. **Choose** File > Create PDF > From Multiple Files, or **click** the Create PDF button on the toolbar and **choose** From Multiple Files.
2. **Click** Browse and **select** the files you would like to combine into one PDF. **Click** Add. **Repeat** the process to add additional files.
3. To change the order of the files in the list, highlight the filename and **click** the Move Up or Move Down button. To remove a file, highlight it and **click** Remove.
4. **Click** OK to combine the files into one Adobe PDF document and then **save** the file.



NEWS

New Acrobat 7.0 white paper for IT Professionals

A guide to selecting, deploying, using, customizing, and extending the Adobe Acrobat 7.0 software products throughout an organization.

EVENTS

Adobe Acrobat 7.0 Professional OnDemand eSeminar

Learn how Adobe Acrobat 7.0 Professional helps you gain control over projects, simplify processes, and finish work faster.

View this recorded event at any time from the comfort of your desk using a Web browser with a high-speed Internet connection and computer speakers.